

## FINANCE AND BUSINESS MANAGER – ACTIVE LINCOLNSHIRE

Full time permanent contract. £32,000 - £35,000 PA. (depending on experience). Private health care, 25 days holiday plus bank holidays, pension contribution scheme.

Active Lincolnshire is seeking to appoint an experienced Finance and Business Manager with responsibility for management of all financial matters for the charity and providing all business support functions.

The purpose of this role is to ensure effective operation of financial controls, providing leadership and management of all financial matters. The postholder will have responsibility for all aspects of financial management as well as responsibility of business support including Board Secretary and financial reporting to the Board.

The successful applicant will be a hands-on finance specialist, with the ability to contribute and support all strategic decisions. The successful candidate will be responsible for the development of financial strategy, whilst ensuring the continued financial stability of the organisation. Excellent knowledge in financial and budget management systems, along with an accountancy qualification and relevant experience, are essential for this role. The role also has lead responsibility for ensuring Active Lincolnshire complies with company and charity commission requirements.

For an application form, job description and person specification please download from our website ([www.activelincolnshire.com/jobs](http://www.activelincolnshire.com/jobs)).

For a conversation about the role, contact Chief Executive Emma Tatlow ([emma.tatlow@activelincolnshire.com](mailto:emma.tatlow@activelincolnshire.com)).

**Closing date for applications:** Wednesday 5<sup>th</sup> May 2021

**Interviews:** W/C 10<sup>th</sup> May 2021

*Active Lincolnshire is fully committed to the principles of equality of opportunity and is responsible for ensuring that no job applicant, employee, volunteer or member receives less favourable treatment on the grounds of any protected characteristic, social background or political belief.*