



Carers FIRST
FIRST Choice for Carers
0300 303 1555
www.carersfirst.org.uk

Carer Support and Assessment Coordinator

Salary: £18,193 per annum

Hours: 37 Hours per week

Location: Community Working, South Lincolnshire (Grantham)

Carers FIRST is a leading carers organisation delivering services across Kent, Medway, Lincolnshire, Essex, Waltham Forest and Haringey. We provide a wide range of information, advice and support to people of all ages who are looking after a relative or friend who could not manage without their help. We have grown significantly over recent years and are now seeking a new Carer Support and Assessment Co-ordinator, to support Carers across South Lincolnshire but particularly in the Grantham area.

The requirements of post will include pro-active identification of carers through partnership working, running peer support groups, delivery of carer assessments and providing information, advice, guidance and emotional support to carers.

To be successful you will have experience of working with adults and children either in a 1:1 or group setting, working knowledge of social care and health, particularly in relation to adults and children and have excellent communication and interpersonal skills. You will also need excellent organisational and IT skills as you will be working remotely, using a client database and will have deadlines to meet. Applications from candidates having experience of working with young adult carers would also be welcomed. In return, you will benefit from working for a not-for-profit organisation that delivers a service which makes a real difference to people's lives. We offer training and development to help you grow your career, good annual leave entitlement, flexible working options, childcare vouchers, access to our employee assistance programme, workplace pension and Benenden Healthcare.

For more information about the role, please see the attached Job Description and Person Specification.

If you are interested in becoming part of our team and believe you have the skills and experience we are looking for, please visit our website www.carersfirst.org.uk to download an application pack from our **Join Us** page. All roles are subject to a Basic DBS check.

If you would like to discuss this role confidentially, please contact us at recruitment@carersfirst.org.uk and we will be happy to organise for one of the Team to contact you.

Closing Date: 18th January 2019

Interview Date: 28th January 2019

Carers FIRST is an Equal Opportunities Employer



We care because you do

Central Office: Michael Gill Building, Tolgate Lane, Strood, Kent ME2 4TG

Registered Charity No. 1085430 Registered Company No. 4144820 (England)